



APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer and comply with all federal, state and local laws which prohibit discrimination in employment because of race, color, national origin, age (18 or older), sex, religion, disability, marital status, sexual orientation, veteran status or any other protected characteristics.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email _____

Available Start Date: _____ Desired Salary: \$ _____ Salary Starting **Please refer to the** from : **job advertisement**

Position Applied for: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Post College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

The facts stated in my application for employment are true and complete. I understand that false statements shall be grounds for denial of employment and, if employed, for immediate dismissal. I authorize Keio Academy of New York to investigate all statements and claims contained within this application and subsequent oral interviews, and I acknowledge and agree that the Keio Academy of New York may check references from sources other than those references listed herein. I hereby release all current and former employers from any changes or damages for releasing any and all employment information, whether subjective or objective, to Keio Academy of New York.

I also understand that an offer or acceptance of employment does not constitute a contract binding for any specific duration upon myself or the Keio Academy of New York if this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____